



IT'S TIME TO APPLY FOR YOUR NYS TRANSITIONAL B TEACHING CERTIFICATE –



STUDENTS W/ DISABILITIES –GENERALIST –GRADES 7-12

Please Remember: If you already have an account with NYS, proceed to log in using your username and password www.highered.nysed.gov/tcert/teach/login.html

In order to apply on line you must create a TEACH account and password at the New York State Directory Services. Instructions are provided as you go through the self-registration process. To self-register and login to TEACH go to: <http://www.highered.nysed.gov/tcert/>

Self-Register
with TEACH

and click on follow the instructions provided at this site.

Steps to Follow:

- Follow all instructions on the Student Application Information Sheet attached to this email.
- New Users: An online tutorial on how to create a USER ID and Password is available-You will find the tutorial at
 - <http://www.highered.nysed.gov/tcert/teach/selfreg.html>
- **Helpful Tips:**
- Please Remember: If you already have an account with NYS, proceed to log in using your username and password
- Remember your program code at all times: 30901.
- Select the correct pathway: Program Approved Pathway by entering the program code listed above
- Your application must be reviewed by the State Education Department.
- The fee for certificates in the Approved Teacher Preparation Program Pathway is \$50.
- Please be advised, It is your responsibility to complete this process is completed in a timely manner.
- You must submit an application onto TEACH no later than Friday, June 14, 2019.
- Please email a PDF of all passing test scores and complete workshops to Mercedes@liu.edu as soon as they become available. Make sure the date and test scores are showing.

This request includes the following tests: EAS, CST, DASA, Child Abuse and Violence Prevention workshops. You can also drop off copies of your certificate(s) during the week of June 17-June 21.



FINGERPRINTING INFORMATION

Frequently asked question:

May I apply for certification even though my fingerprints have not cleared?

Yes. Once your fingerprints are cleared; TEACH automatically updates your record to show that this requirement has been met.

NYSTCE Examinations and Workshops:

- New York state Teacher Certification Exam- EAS- Educating All Students Test <http://www.nystce.nesinc.com/>
- Content Specialty Test-Multi-Subject-Secondary Teachers -Grade 7-Grade 12 <http://www.nystce.nesinc.com/>
- Dignity for All Students Act-Workshop
- Child Abuse Identification- Workshop
- School Violence Intervention and Prevention- Workshop

Test scores are automatically reported by social security number to the Office of Teaching Initiatives after each test administration even if a candidate has not yet made a formal application for a certificate. Scores are reported directly to the NYSED using the social security number that you enter during registration and are automatically added to the individual certification application file. Failure to record your social security number correctly may delay or jeopardize the issuance of a certificate to you. NYSED has not received your score report two weeks after the score report date, call NES at (413) 256-2882.

Transitional B Certification:

Below is a summary of the requirements to have the Transitional B issued.

- DASA- Dignity for All Students Act-Workshop
- Enrolled in a NYS Registered Alternative Program-Students with Disabilities-Grades 7-12-Generalist
- Child Abuse & School Violence Prevention Workshops
- EAS: Educating ALL Students
- Content Specialty Test-Multi-Subject-Secondary Teachers -Grade 7-Grade 12
- Active account and application on TEACH
- Application fees will be \$ 50.00 for Transitional B
- Bilingual Extension Annotation or the Social Studies extension – (are separate certificate extensions -wait for further instructions)
- Fingerprint Clearance

Transitional B Certificate	
Description	A certificate of this type is issued to permit the employment of an individual as a classroom teacher in a New York State public school; the individual must be enrolled in a New York State Transitional B program. The Transitional B certificate is tied to the school placement.
Validity	Its only valid while the individual is matriculated in the Transitional B program. When a student completes or leaves the program, the certificate is no longer valid.
Leads to	Initial Certificate. The Initial certificate will be issued with the effective date of the Transitional B certificate.
Application Fee	\$50
Paper	No, verify this certification in the TEACH System.

If you have any questions or concerns, please contact

Certificate
Printed?

the
Department of
Teaching,

Learning and Leadership. As always, we hope that your experience here will be both stimulating and beneficial.
Best,

Marizaldy Mercedes

Certification Officer

School Of Education

Learning Library Center, Room 226

1 University Plaza

Brooklyn, NY 11201

Phone: 718-488-1382; Fax: 718-488-3472

Hours of Availability:

Tuesdays-Thursdays 11:00am-5:00pm

Email: Mercedes@liu.edu

